

## Plumblin Solutions, Inc. Job Description

**Job Title: Developer**

**Job Level: Intern**

**Reports to: Development Manager (Sol Dev)**

### **INTRODUCTION:**

This document describes the Developer Intern (Sol Dev) role and the requisite skills, knowledge and attributes required to provide excellence in consulting with Plumblin Solutions

### **JOB MISSION:**

To deliver high-quality solutions in a predictable, professional manner.

### **PRIMARY RESPONSIBILITIES AND REQUIREMENTS:**

The Developer Intern (Sol Dev) is responsible for representing Plumblin on projects, services, and products that we agree to maintain and enhance. This role requires knowledge of Windows, software development, database concepts and the ability to clearly communicate understanding of requirements or issues adversely affecting the accomplishment of goals.

Specific knowledge of MS Dynamics SL, general business or accounting is an advantage. Specific knowledge of Visual Basic, C# or ASP coding languages is an advantage. Good problem solving skills are required to resolve issues in a timely manner.

<b>Primary Job Functions</b>	
<b>Note that priorities and time allocation may change over time to meet changing business conditions.</b>	
<b>Responsibilities/Activities</b>	<b>% of Annual Time</b>
Responsibility for sustained engineering and new feature application development tasks and milestones as assigned	85%
Estimate assigned tasks for Bug/Feature Requests	10%
Communications (internal or external)	5%
Customer Satisfaction	= >90% Very Good <5% Fair

### **TECHNICAL SKILLS**

- MS Dynamics SL, general business and/or accounting knowledge an advantage
- Experience in at least one of the following:
  - C, C++, C#, VB, VB.Net,
  - Crystal and/or SRS
  - Relational Database concepts
  - ASP, ASP.Net, Internet/HTML and/or other web-based development
  - Object-oriented development
- Windows Server 2003, Small Business Server 2003, Windows 2000, XP and/or NT knowledge

## **Role in the Business Process**

### **Responsibilities:**

- This person is accountable for individual goals with respect to quality and performance in terms of completion of assignments and helping of other teams within Plumblin.
- The key challenge for this position is the customer satisfaction and efforts for productivity expectations of the organization in terms of revenue generation and quality work. They may be focused on many duties, all while remaining positive in nature to those around them. Meeting timelines and budgetary expectations is a must for this role.
- Challenges will be focused primarily on effective time management, effective communication, and drive in order to achieve the above results.

### **Position Scope:**

- Manages a light scope of tasks or engagements.
- Works with management to resolve issues.
- Performs routine tasks effectively.
- Escalates complex situations as necessary for resolution.

### **Decision Making/Accountability:**

- Makes good, timely decisions in situations that are fairly well-defined and moderate in scope.
- Determines most effective method of problem resolution by utilizing internal resources when necessary.

### **Strategy and Development:**

- Understands common customer requirements and develops a plan to achieve Plumblin and customer objectives.
- Often participates in individual/team projects to enhance customer experience.

### **Communications/Business Relationships:**

- Often demonstrates concise and effective communication with customers and/or team members.
- Consistently shares best practices with team members.
- Establishes and maintains working relationships with customers and within Plumblin.
- Able to communicate information on Plumblin's services to potential customers.

### **Fiscal Responsibilities:**

- Manages own expenses.
- Is aware of own contribution to revenue and costs.
- Understands basic business metrics.

### **Education & Experience**

- Working towards BS/BA degree in Computer Science, Management Information Systems, or other related field.

### **Position Length and Hours**

- Internship will run from May to August
- The position will be for 40 hours per week